

*Student
Housing*

Your Guide to Moving Out





Your House Needs You!

Moving out can be a stressful time (probably not as stressful as writing an essay at 4am in the library knowing that its in for 10am) But you get the idea!

At Student Housing we have a fairly simple policy.

Simply leave the property in the same condition you found it in.

Cleaning supplies at the ready!



Student Housing

TEL: 01522 410 646

EMAIL: info@Student-Housing.co.uk

WEB: www.Student-Housing.co.uk

Teamwork

Our final inspection can only be conducted once you call us to tell us that everyone has left the property and all keys have been returned.

We advise you to all try and move out at the same time!

Don't be cheeky and move out first thinking that you won't have to help your friends clean!



Cleaning

We advise you to start a cleaning rota, use the check list on the page below to make sure all areas have had a deep clean and you report any issues to us as soon as possible

Don't let the final clean become a headache! Share the workload.



Maintenance

If you notice any maintenance issues, please do let us know! You can report maintenance online at www.StudentHousingLincoln.co.uk/Fix



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Additional Help

Why not call in relatives to assist with the cleaning. Maybe they know some old tricks to get that red wine stain out of the carpet. Or maybe a special solution that really cuts through oven grease!



Call in the Professionals

If you're really struggling with the cleaning call us on 01522 410 646 and we can arrange professional cleaners to come in and help you.

Prices start from just £30

Room	Price
Hallway / Landing / Stairs	£30.00
Bedrooms	£30.00
Livingroom	£30.00
Bathroom	£70.00
Kitchen (inc Oven)	£70.00
Total (Average 4 Bed)	£320.00

If you would rather book cleaners please call us on 01522 410 646 at least 14 days before the end of your tenancy.

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Check List

(For guidance; additional cleaning may be required)

To Do	Whos Doing it?	Whos Checking it?	Done?	Signed
(Example) - Wash Up	James	Sarah	✓	<i>J. Smith</i>
Tidy Kitchen				
Clean Kitchen Surfaces				
Clean Microwave				
Clean Oven				
Clean Sink				
Clean Fridge / Freezer				
Clean Cabinets & Tiles				
Clean Kitchen Floor				
Tidy Lounge				
Wipe Windowsills				
Dust Furniture				
Hoover Lounge Floor				
Hoover Under Furniture				
Clean Skirting Boards				
Hallway & Stairs				
Hoover				
Tidy Bathroom				
Clean All Surfaces				
Clean Shower Head				
Clean Taps				
Clean Hair / Blockages				
Clean Shower Tray / Bath				
Clean Basin				
Clean Shower / Bath Screen				
Clean Toilet				
Bleach Toilet				

To Do	Whos Doing it?	Whos Checking it?	Done?	Signed
(Example) - Wash Up	James	Sarah	✓	<i>J. Smith</i>
Bedrooms				
Hoover Floor				
Hoover Under All Furniture				
Clean Skirting Boards				
Dust All Surfaces				
Clean Windowsill				
Wash Mattress Protector				
Clean Cupboard Top				
Hoover / Wipe Drawers				
Tidy Garden				
Remove Weeds				
Sweep Garden				
Remove All Rubbish				
Remove all possessions				
Return Keys				
Sign Bottom of this form				

Now that you've completed your clean, each tenant needs to sign the form below and hand their keys back to our office along with this form. Mon-Fri between 9am - 5pm
(Once we receive all keys the sooner we can process the return of your deposit)

By Signing this form I hereby agree to relinquish my Right of Access to the Property, I understand that should I still be in Tenancy I will no longer have any Access to the Property and no discount of rent or refund of rent will be offered by the Managing Agent or Landlord. I understand I will not be offered a chance to recover any possessions left within the Property and instruct the landlord to dispose of any such items. I hereby agree to hand over the property in its current condition and Agree to to call the Managing Agent to inform them that the Property is now ready for a final inspection.

Sign
Date:

Sign
Date:

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Sign
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Sign
Date:

Please ensure that there is no rubbish left at the property. This includes rubbish left in the outside bins.

If there is refuse left in the bins, place them at the front of the property and let a member of staff know on check out, that they need to be brought in.

We hope you enjoyed your stay

**Looking for Graduate Accommodation?
Call Lincoln Property Co. on 01522 410 646 and
pay no application fees!**

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**EMERGENCY (out of hours 5pm - 9am)
0800 054 2124**

Student Housing, St Mark Street, Lincoln, LN5 7BA

Proud to be part of the Lincoln Property Co.
Providing Quality Student Accommodation

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